

*Adm - 13 .7*

Executive Registry

69-3904

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28 July 1969

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science & Technology  
Deputy Director for Support  
Director of National Estimates  
General Counsel  
Inspector General  
Legislative Counsel

SUBJECT : Preparation of Papers During the Absence  
of the Executive Director-Comptroller

STAT

I plan to be away on leave from 1-19 August. During this period papers which would normally be prepared for my signature should be prepared for General Cushman's signature. They should be routed to my office as usual. No one will be sitting in my chair. However, [ ] will be on duty and will do whatever final staff work needs to be done and will either present the papers or arrange to have them presented to the DDCI or DCI as appropriate.

STAT

[ ]  
L. K. White

Executive Director-Comptroller

cc: D/DCI/NIPE  
D/PPB  
SAVA  
Assistant to the Director  
AO/DCI

DD/S&T  
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